New and Change Order Checklist

Order#/CO#	Date	Price	Deliv	Terms	Dwg.Rev.

Risk Review:	Yes	No
Purchasing:	☐	☐
Fabrication:	☐	☐
Sub Contracting:	☐	☐
Outside Processing:	☐	☐
Special Process	☐	☐
Delivery:	☐	☐
Shipping/Handling:	☐	☐

Comments: